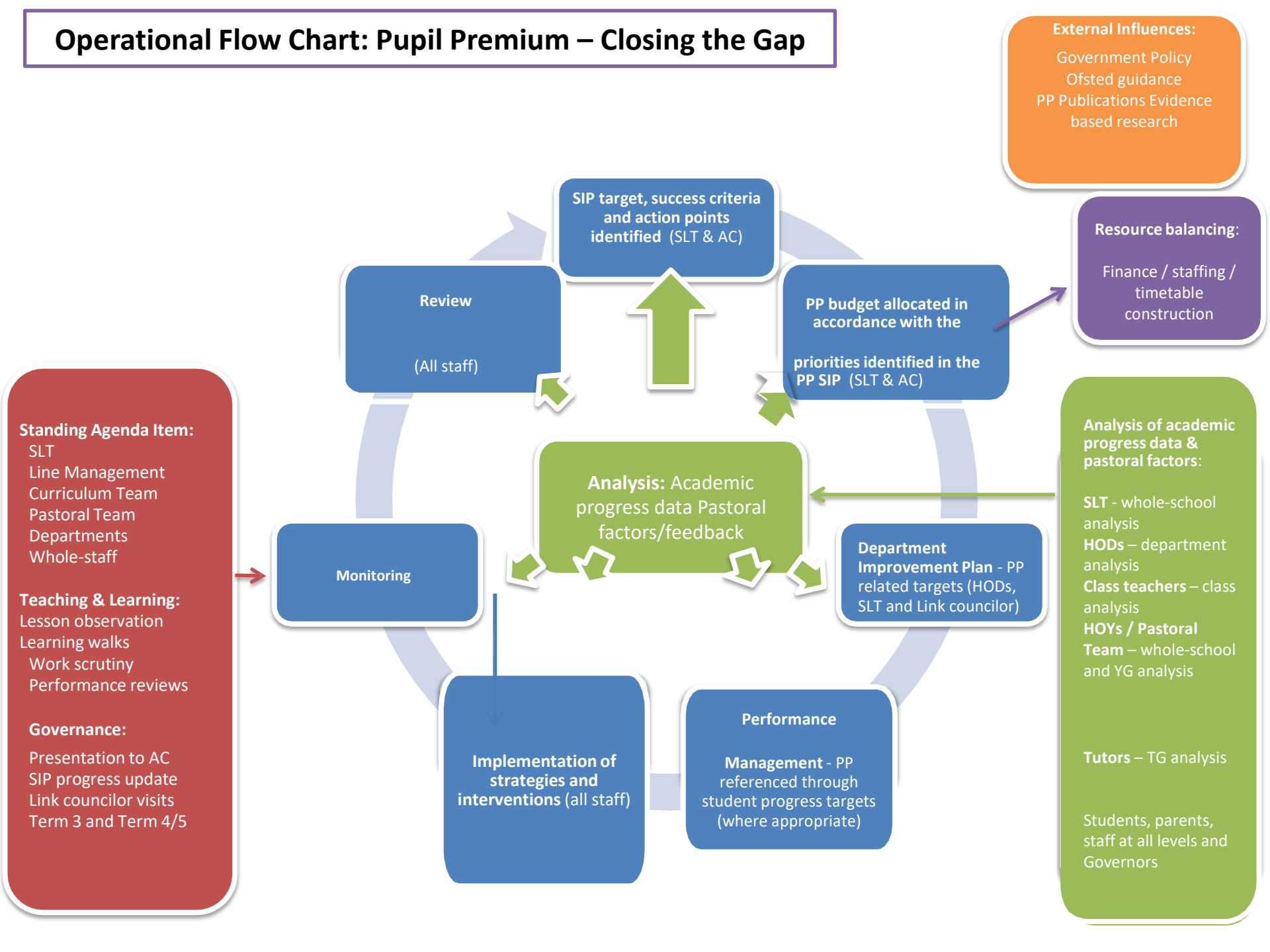


# Operational Flow Chart: Pupil Premium – Closing the Gap



**External Influences:**  
 Government Policy  
 Ofsted guidance  
 PP Publications Evidence based research

**Resource balancing:**  
 Finance / staffing / timetable construction

**SIP target, success criteria and action points identified (SLT & AC)**

**Review**  
 (All staff)

**PP budget allocated in accordance with the priorities identified in the PP SIP (SLT & AC)**

**Analysis: Academic progress data Pastoral factors/feedback**

**Monitoring**

**Department Improvement Plan - PP related targets (HODs, SLT and Link councilor)**

**Analysis of academic progress data & pastoral factors:**  
 SLT - whole-school analysis  
 HODs – department analysis  
 Class teachers – class analysis  
 HOYs / Pastoral Team – whole-school and YG analysis

**Standing Agenda Item:**  
 SLT  
 Line Management  
 Curriculum Team  
 Pastoral Team  
 Departments  
 Whole-staff

**Teaching & Learning:**  
 Lesson observation  
 Learning walks  
 Work scrutiny  
 Performance reviews

**Governance:**  
 Presentation to AC  
 SIP progress update  
 Link councilor visits  
 Term 3 and Term 4/5

**Implementation of strategies and interventions (all staff)**

**Performance Management - PP referenced through student progress targets (where appropriate)**

**Tutors – TG analysis**  
 Students, parents, staff at all levels and Governors